

**Management Office**

Phone Number: (229) 992-2029

Hours: 8am to 5pm Monday – Friday

**Maintenance Office**

Phone Number: (229) 992-2029

Hours: 7:30am to 4:30pm Monday – Friday

After Hours/Weekends/Holidays: (229) 992-2029

**Quiet Hours:** 10pm – 8am Sunday through Thursday/ 1am -8am Friday & Saturday

**Trash, Bulk, Recycle & Lawn Debris Pick-up:** Monday (by 6am)

**May be put on curb on Sunday night but MUST be brought back to home my Monday night.**

All trash & lawn debris must be bagged. We recycle - paper/cardboard-no grease, cans-rinsed, plastics-#7 and below)

**Observed holidays** are New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on your regularly scheduled pick-up day of Monday, garbage will be picked up the following business day.

**Pest Control:** Please see schedule inside your Welcome Folder.

**Children Safety & Playground Regulations:** All children under the age of 12 must have adult supervision. Residents are advised to exercise their own prudent judgment as a reasonable parent with respect to the unsupervised use of the facilities by minors.

**Home & Yards:** Residents are responsible for maintaining the cleanliness of their home & upkeep of yards. See Resident Guidelines for more on yards, carports & patios. The community is to look presentable at all times. There is a landscaper retained for all yard outside of fences and common areas inside housing.

**If you receive three (3) write ups your first shirt may be notified.**

**Pets: 2 pet limit,** with breed restrictions. Refer to Pet Policy & Addendum for complete information.

**Guests:** Any guest not immediate relatives of resident and resident's spouse are limited to a thirty (30) day stay if outside a 60 minute commute of their residence and a two (2) day stay if within 60 minute commute of their residence. A **Long Term Visitors Registration/Approval** form must be submitted to the community director for any relatives staying with the resident for more than 30 days.

**Keys & Lock Out Charges:** There will be a charge of \$25.00 per key for replacing lost keys and \$75 for keys resident fails to return on termination or expiration of this Lease. **In the event of a lock-out after hours, please refer to your Resident Guidelines for charge amounts.**

**Newsletter:** Created Quarterly - Please Read. It is sent to military email and can be sent to home email if you request. It is also located on web site [www.moody-family-housing.com](http://www.moody-family-housing.com).

**Weapons:** All weapons must be registered with the Armory on base & a copy of the registration must be submitted to management before you bring them into housing.

**Staff Information**

Marissa Brooks  
Brittany Wilson  
Jessika McKeon  
Justin Rowe  
Brad Terbizan  
James Mitchell  
Dennis Herndon  
William Cofield

Community Director  
Community Supervisor  
Leasing Specialist  
Maintenance Director  
Maintenance Supervisor  
Maintenance Technician  
Maintenance Technician  
Maintenance Technician

[Marissa.Brooks@huntcompanies.com](mailto:Marissa.Brooks@huntcompanies.com)  
[Brittany.Wilson@huntcompanies.com](mailto:Brittany.Wilson@huntcompanies.com)  
[Jessika.McKeon@huntcompanies.com](mailto:Jessika.McKeon@huntcompanies.com)  
[Justin.Rowe@huntcompanies.com](mailto:Justin.Rowe@huntcompanies.com)  
[Brad.Terbizan@huntcompanies.com](mailto:Brad.Terbizan@huntcompanies.com)  
[James.Mitchell@huntcompanies.com](mailto:James.Mitchell@huntcompanies.com)  
[Dennis.Herndon@huntcompanies.com](mailto:Dennis.Herndon@huntcompanies.com)  
[William.Cofield@huntcompanies.com](mailto:William.Cofield@huntcompanies.com)